

HUB How-To FAQ:

1. [How to Update \(credit card info\), Change, or Cancel your Subscription](#)
2. [How to select or change your email notification preferences](#)

1. How to Update (credit card info), Change, or Cancel your Subscription:

1. Go to www.rightuseofpower.org and sign in to your account.
2. Click on the dropdown menu beside your name and photo at the top right corner of the page, and click "Profile."
3. Click "Membership" on the horizontal menu below your profile picture.
4. Click "Subscriptions" in the horizontal submenu that now appears.
5. You will see any subscriptions you are signed up for, and options to "Update," "Change Plan," or "Cancel" in green to the right of the subscription.
 - a. "Update" allows you to change or update your credit card information.
 - b. "Change Plan" allows you to stop your current plan, and sign up for a different one.
 - i. Note: You will need to enter your credit card information again to change your subscription.
 - c. "Cancel" will cancel the current subscription without signing you up for a new/different subscription.

2. How to select or change your Email Notification Preferences:

1. Go to www.rightuseofpower.org and sign in to your account.
2. Click on the dropdown menu beside your name and photo at the top right corner of the page, and click "Account."
3. Click "Email Preferences" from the menu options on the left.
4. All options for which "Yes" is selected indicates that you will be sent an email notification for the action which is indicated.
 - a. If you do not want emails to be sent to you for a given action, select "No."
2. If you make any changes, scroll to the bottom of the page and click "Save Changes" to apply the changes you made before navigating away from the page.
 - a. **Without this step, your changes will not be applied.**